

# iRecruit

This month's training class on [June 28th at 1pm](#). Focus on Administration, and learn what's new in iRecruit, and what updates you might have missed recently. [Please email](#) to join that session.

Has iRecruit made your life as a recruiter easier or your processes more efficient? We'd love to feature you on our blog as a featured customer. Please call or [email us](#) to let us know.

## In the news

### iRecruit to Attend SHRM Annual Conference



iRecruit will be attending the 2013 SHRM Annual Conference & Exposition in Chicago June 16-19. We're looking forward to seeing Hillary Clinton, astronaut Mark Kelley and Gabby Giffords, music from Kelly Clarkson and more. We'll be at Booth #1927 with our partner Employee Based Systems (EBS). Stop by our booth in the Exhibition Hall in Section "A" (tell them Linzi sent you) and get a free coffee on us.

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### How Candidates Are Finding You

Wondering what's the best way to get the word out that you're hiring? Track the candidate's referral source in iRecruit. Knowing and tracking this important information can help you plan your advertising budget for the year ahead and make informed choices.

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### Creating a Custom Job Application for Online Recruitment

Creating a custom job application form for online recruitment is simple with iRecruit. iRecruit's application forms are extremely flexible and customizable. Forms are broken down into sections...

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### What is Search Engine Optimization (SEO) for job postings?

Keywords, that make your job searchable. Think like an applicant. What are you looking for when you're searching for a position? In job aggregators like Indeed.com, that iRecruit posts your positions to automatically, applicants will use keywords, and locations to find positions they're interested in.



## Training

To set up training [please email](#) with your availability or [click here](#).

General training sessions are available on the last Friday of every month at 1:00pm Eastern Time. Advanced training is available on request.

### Questions? We're here to help.

Give us a call toll-free at 1-800-517-9099  
Mon-Friday 9:00am to 5:00pm EST.

Click here to [email support](#).

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### **7 Habits of Highly Successful Hiring Managers**

Kermit the Frog thinks being green is hard, he should try being a hiring manager (amirite???). Faced with the challenge of finding qualified candidates in a labor market where the demand often outweighs the supply, hiring managers don't have it easy these days.

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### **Did you know?**

When you add new account users it can affect your iRecruit monthly fee. Typical fees are Administrators \$150, Recruiters \$50 or Hiring Managers \$25. If you have questions please call us at 800-517-9099.

### **Helpful Hints!**

Have a job that has a low volume of applicants? Add your email address to the Auto Forward List in iRecruit's Administration, then select AutoForward on the Requisition. This will notify you of any new applicants that you have for that position. You can also use this feature to automatically send applicants (in real time) to your hiring managers.

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