# iRecruit Q&A Discovery Document

Please try to answer these questions below to help us provide you the best iRecruit presentation & quote possible.

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Contact Name:

Title:

Company:

Address:

City:

State:

Zip code:

Phone Number:

Email Address:

**About your Company:**

How many Companies are you servicing?

 How many Federal ID’s?

Do you want individual career sites per company?

What is the average employee size of each client?

What is the average turnover per client?

What is the average # of job postings per client?

What is the average # of applicants per month?

Will you be also taking advantage of CMS WOTC processing?

Work Opportunity Tax Credits.

How many users/per site do you expect?

How many Admin Users do you anticipate?

 Master Users that can setup new companies/ change logos/ setup new users in system.

How many Recruiters do you expect per client?

People who can post jobs and manage all applicants per client.

How many Hiring Mangers on average per client?

 Can only view and manage applicants they are assigned too.

**Job Advertising:**

Do you have to manually post to the individual Job sites?

How do you currently advertise your job openings?

What Job Boards do you use?

What is you advertising budget per client / per month?

Do you use Social media?

**iRecruit Advanced Features:**

Are you interested in integrating the New Hire process to your H.R. system?

 If so, what system?

Do you need both an internal and external career portal?

Are you interested in Electronic On-boarding?

New hire forms i.e. I-9s, W-4s, Employment Agreements etc?

What is your projected go live date?

Do you have a budget in place?